

A series of events to introduce students to various aspects of Departmental organisation and research training, including introductory sessions in the Faculty Library. Faculty Library (lunch at Grove Lodge, Fitzwilliam Museum from 1pm-2pm)

Thursday 13th October
14:00-16:00

Starting your PhD in Art History (Compulsory: all new PhD students)

Dr Donal Cooper
Seminar Room, Scroope terrace

Tuesday 18th October
10:30-11:30

Introduction to the Fitzwilliam Library (Compulsory: all students new to Cambridge/History of Art)

Diana Caulfield, Fitzwilliam Librarian
Please assemble in the foyer inside the Courtyard entrance to the Fitzwilliam Museum, where staff at the information desk will be expecting you.

Wednesday 19st October
13.00-14.00

How to Improve your Presentations (Compulsory: all new students)

Dr Anna Gannon
Seminar Room, Scroope Terrace

Thursday 27th October
10.00-11.30

How to Improve your Essays (Compulsory: all MPhil students)

Dr Anna Gannon
Seminar Room, Scroope Terrace
***this is a practical, hands-on session so please could all students bring an academic essay they have already written with them**

Wednesday 2nd November
10.00-11.00

Continuing to a PhD (Voluntary)

Dr Alexander Marr
Seminar Room, Scroope Terrace

Wednesday 9th November
10.00-11.00

How to Carry out Research in the Fitzwilliam Museum (Voluntary)

Ms Amy Marquis, Fitzwilliam Museum
Study Room, Fitzwilliam Museum
(Please meet at the courtyard entrance of the Fitzwilliam Museum)

Wednesday 30th November
10.00-11.00

Research Integrity (Compulsory: all MPhil and 1st Year PhD Students)

Dr Rhys Morgan, Research Strategy Office
Seminar Room, Scroope Terrace

Lent Term

Wednesday 25th January
10.00-12.00

Publishing your Work (Voluntary)

Dr Alexander Marr
Seminar Room, Scroope Terrace

Thursday 26 th January 10.00-11.00	Good Practice for MPhil Dissertations (Compulsory: all MPhil students) Dr Alexander Marr Seminar Room, Scroope Terrace
Wednesday 1 st February 10.00-12.00	PhD Evaluation (Compulsory: all 1st and 3rd Year PhD students) Dr Alexander Marr All 1st and 3rd Year PhD students to attend the relevant session below: Seminar Room, Scroope Terrace
10.00-11.00	1 st Year PhD Registration Exercise (requirements for the documentation and viva)
11.00-12.00	3 rd Year Graduate Symposium (preparing for and organising the Symposium, including effective project management, designing and disseminating a poster, other publicity by way of announcements and email postings, general understanding of the academic and practical challenges of organising conferences and colloquia).
Wednesday 22 nd February 11.00-13.00	Negotiating the Academic Job Market in Art History (Voluntary) Dr Alexander Marr Seminar Room, Scroope Terrace
Wednesday 1 st March 10.00-11.00	Jobs in Curatorship, Museums, and Galleries (Voluntary) Henrietta Ward, Assistant PDP Keeper, Fitzwilliam Museum Seminar Room, Scroope Terrace

PROVISION WITHIN THE UNIVERSITY

In addition to the sessions in skills training which the Department organises, there are courses run centrally within the University by the Graduate Development Programme, the Centre for Personal and Professional Development, the University Library, and the Computing Service. Some of these courses are tailored for the School of Arts and Humanities, and some are University-wide. The courses form a central component of the training available to graduate students, and you are encouraged throughout your time here to attend those courses most relevant to your particular stage of research.

Please note that these programmes are regularly updated as more courses are arranged throughout the year, and you are encouraged to check the relevant websites at the start of each term. The most popular courses are run on more than one occasion, in which case the various dates from which you can choose are given below.

Graduate Development Programme

For full details of each course, including the venue, and to book a place, please visit:
www.training.cam.ac.uk

The 'Timetable' tab on the right-hand side provides access to the events calendar, which is updated, usually on a termly basis, as more course dates are finalised. While you are welcome to apply for a place on any of the courses which the Graduate Development Programme offers, the following (some of which run on more than one date) are particularly recommended for graduate students in the History of Art:

Being Assertive

MBTI: Understanding personality in a research environment

Personal Effectiveness: Building resilience and coping with setbacks

Planning and Managing a Research Project

Presentation Skills

Time Management

Solving research problems creatively

Starting your PhD

Supervising & Small Group Teaching (see the next page)

Writing your first year report

University Library

The University Library runs a Research Skills Programme which includes introductory sessions and tours, a programme of subject sessions, and practical, hands-on, information skills sessions. The subject sessions cover many areas of interest to art historians in specific fields, such as 'Resources for 18th-Century Studies', 'Resources for 19th-Century Studies', and 'Asian and Middle Eastern Resources'.

For full details of each course, including the venue, and to book a place, please visit
<http://www.lib.cam.ac.uk/courses/>

The University Computing Service

For full details of each course, including the venue, and to book a place, please visit
<http://www.training.cam.ac.uk/ucs/theme>

The courses in PowerPoint and EndNote are highly recommended for all graduates. MPhil students are also advised to attend the first session on Presenting, in preparation for their first MPhil presentations.

PowerPoint 2016: Introduction	Friday 14 October 2016 Tuesday 7 March 2017
PowerPoint 2016: Further Use (self-paced)	Wednesday 7 December 2016 Thursday 2 March 2017
Publisher 2016: Creating Professional Publications	Friday 17 March 2017 Friday 19 May 2017
Endnote: Introduction to a Reference Management Program (Self-paced)	Thursday 20 October 2016 Tuesday 22 November 2016 Tuesday 24 January 2017 Wednesday 22 February 2017 Tuesday 2 May 2017
EndNote: Customising Output Formats (Styles) (Self-paced)	Monday 6 February 2017

Centre for Personal and Professional Development

For full details of each course, including the venue, and to book a place, please visit <http://www.admin.cam.ac.uk/offices/hr/cppd/graduates/#courses>

Supervising Undergraduates: An Introduction

[Wednesday 5 October 2016](#)
[Monday 17 October 2016](#)
[Monday 31 October 2016](#)
[Thursday 19 January 2017](#)

Supervising Undergraduates More Effectively

[Monday 16 January 2017](#)

The above course can be booked via the following link:

<http://www.training.cam.ac.uk/cppd/event/650905>